



Job Description

POSITION: Lifeguard/Waterfront Personnel
RESPONSIBLE TO: PROGRAM DIRECTOR/AQUATIC SUPERVISOR
EXECUTIVE DIRECTOR/ASSOCIATE EXECUTIVE
DIRECTOR

QUALIFICATIONS:

In addition to those qualifications listed in the CAMP BURT SHURLY JOB DESCRIPTIONS OVERVIEW, a Lifeguard should:

1. Be at least sixteen (16) years old.
2. Hold a current American Red Cross Lifeguard Certificate or equivalent (trainings available).
3. Have a desire to live and work in a service position in a camp.

RESPONSIBILITIES:

In addition to those responsibilities listed in the CAMP BURT SHURLY JOB DESCRIPTIONS OVERVIEW, a Lifeguard should:

1. Be on time and ready for each scheduled activity.
2. Attend and participate in staff meetings each day and on Sundays.
3. Ability to communicate and work effectively with groups participating (age and skill levels) and provide necessary instruction to campers.
4. Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques according to the Behavior Management Policy to protect the interest of campers, staff and the camp.
5. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
6. Physical endurance to remain standing for consecutive hours at a time.
7. Put the needs of the campers before your own needs/desires.
8. Show support and encouragement to all campers while they are at camp.
9. Work alongside & support other staff you come in contact with throughout the day.
10. Help campers keep the campgrounds clean by teaching them about the "Leave No Trace" concept.
11. If staying on camp: Assist Leadership Staff during evening activities: i.e. night games and bonfires.
12. If staying on camp: Assist kitchen staff with cleanup if needed in the mornings and at dinners as assigned.
13. Greet with great enthusiasm the bus when it arrives with campers from Detroit.

14. Encourage & build up the excitement of the summer theme, clean cabins and cabin competitions each week.
15. Complete camper paperwork/staff evaluations as asked by the end of the week.
16. Assist in directing summer staff in their responsibilities when at lakefront rotations.
17. Participate in regular drills/exercises to evaluate the performance of waterfront staff in rescue efforts and emergency procedures.
18. Maintain the waterfront and practices as in the ACA manuals.
19. Conduct emergency procedures from the ACA and the Camp Burt Shurly Waterfront Management policies.
20. Maintain the bathhouse, shed, docks, rafts, equipment, and beach area in accordance with our policy and maintain the lakefront maintenance log daily.
21. Participate in the weekly raking of lake weeds from the swimming area and the surrounding docks and rafts.
22. Help conduct a pre/post summer inventory of equipment and supplies.
23. To ensure the ratio of staff-to-campers is: one aquatic observer per every 10 swimmers, with a minimum of 2 on duty (lifeguard always present and will count as 1).
24. For overnight camp & rental groups: To maintain a standard that all swimmers are judged on the basis of being a non-swimmer (and therefore, must stay in the shallow-end, behind the buoy line); or those who are in the deep ends to have PFD on at ALL TIMES.
25. To maintain the water divisions that separate the shallow water from the deep water inside the dock, and the swimming areas from the water toys and boating areas.
26. Help with all camp evening activities (night games, bonfires, etc.).
27. Be an example of good moral character and conduct.

TRAINING:

1. Camp Burt Shurly Staff training
2. Hold a current American Red Cross Lifeguard Certificate or equivalent prior to camp (trainings available prior to camp)

Other Related Duties:

Other duties & responsibilities may arise that are not included in this job description.

Evaluation & Observation:

Evaluation & Observations of staff will take place at a minimum of once per summer and up to twice per summer. These will be shared as needed with staff during the summer.